

## **Attendees**

1. Aidan Curley
2. Anrich Potgieter
3. David Bouret
4. Lukasz Kosmaczewski
5. Richard Garcia
6. Thien Liu
7. Uzayr Parak

## **Agenda**

1. Final report discussion

## **Notes**

### **In-line citations**

We need to include in-line citations for all references that were used to derive any content within the document, specifically in the methodology section.

### **Reduction of word count**

We have removed sections from the document that did not pertain directly to Doug's assignment checklist and feedback. A copy of the document was created that includes all the removed content, as we will likely require that information for the final group assignment.

### **Peer Review**

The group has decided to give all members the same score within the peer review. Group members are welcome to provide specific feedback within their form; however, the consensus was that all members contribute in a meaningful way.

## **Action Items**

- Aidan to re-order appendices and references
- Uzayr to reword Appendix A
- Final amendments to be made to the document.
- Submit Document

- Submit Peer Reviews

## **Next Meeting Agenda**

- To be confirmed.